



SHRI SHIVAJI EDUCATION SOCIETY, AMRAVATI'S
**Dr. Panjabrao Alias Bhausaheb Deshmukh
Memorial Medical College**
Shivaji Nagar, Amravati - 444 603



Dr. Anil T. Deshmukh
M.D. (Pathology)
DEAN

Harshvardhan P. Deshmukh

PRESIDENT
Dr. Panjabrao Alias Bhausaheb
Deshmukh Memorial Medical College

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01/02/2023
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Policy Document regarding preventive immunization of students, teachers and Hospital staff

It is decided that preventive immunization of students, teachers and hospital staff working at Dr. PDMMC Hospital, Amravati shall be done as they are likely to be exposed to communicable diseases during their clinical work.

Hepatitis B Vaccination Policy for Student:-

- 1) All students admitted in first year will be recommended for Hepatitis – B Vaccination.
- 2) Hepatitis B vaccine will be offered free of cost to all students
- 3) Students eligible for vaccination will be enrolled in the list & students will inform their parents orally.
- 4) Required infrastructure will be provided at the point of vaccination
- 5) Students not previously vaccinated will be given three doses at 0,1,6 month schedule
- 6) Students who are not previously vaccinated within last 3 years will be given booster dose of Hepatitis - B Vaccine.

For Teaching and Non teaching staff

- 1) Hepatitis B Vaccine will be offered free of cost to all teaching and non-teaching staff
- 2) At the time of requirement of staff will be asked to declare their vaccination status.
- 3) At the time of recruitment of staff is not vaccinated then he/ she will be advised to get vaccinated (Hepatitis- B) at the time of joining the institute.
- 4) Required infrastructure will be provided at the place of vaccination by the institute.
- 5) Teachers and hospital staff who are not vaccinated for Hepatitis -B previously will be given 3 doses at 0. Day, 1 Month, 6 Month schedule.
- 6) Teachers and hospital staff who are previously vaccinated within last 3 years will be given booster dose of Hepatitis B Vaccine.

Chairperson - Criteria No. 11
NAAC Steering Committee
Dr. P. D. M. M. C. Amravati

DEAN
Dr. P.D.M. Medical College
Amravati

DEAN
Dr Panjabrao Alias Bhausaheb Deshmukh
Memorial Medical College, Amravati



Resolution No.18

Dr. Panjabrao Alias Bhausaheb
Deshmukh Memorial Medical
College, AMRAVATI
Forward No. 10152/22
Date 28/12/2022

It was resolved in college council & hospital joint committee meeting dated 25.01.2023 that following policy will be adopted regarding preventive immunization of students, teachers and Hospital staff likely to be exposed to communicable diseases during their routine work.

Hepatitis B Vaccination Policy for Student:-

- 1) All students admitted in first year will be recommended for Hepatitis – B Vaccination.
- 2) Hepatitis B vaccine will be offered free of cost to all students
- 3) Students eligible for vaccination will be enrolled in the list & students will inform their parents orally.
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DEAN
Dr. P.D.M. Medical College
Amravati

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh
Memorial Medical College, Amravati

Chairperson - Criteria No. VII
NAAC Steering Committee
Dr. P. D. M. M. C. Amravati



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Out.No.PDMMC/ HCM/ 698 /2023

Date :- 31.01.2023

Minutes of the Meeting

The joint meeting of "College Council & Hospital Committee" was held on Wednesday, 25th January, 2023 at 4.00 PM in the 'Council Hall' of Dean Office under the Chairmanship of **Dean Dr. A. T. Deshmukh**.

Following Members of the College Council were present :-

HODs of Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Forensic Medicine, Community Medicine, General Medicine, Pediatrics, Psychiatry, Dermatology, Respiratory Medicine, General Surgery, Orthopedics, Radio-Diagnosis, E.N.T., Ophthalmology, Obstetrics & Gynecology, Anesthesiology, Dentistry, Physical Medicine & Rehabilitation, Emergency Medicine, I/c MEU.

Following special invitees were present :-

Medical Superintendent, Administrative Officer, I/c RHTC, I/c Resident & Interns Hostel, Warden, Boys Hostel, Nursing Superintendent.

Following members were absent :-

Warden, Girls Hostel, Warden, Nursing Hostel, Librarian, I/c Central Store, I/c Sport.

Following members of Hospital Committee were present :- Medical Superintendent

HODs & Unit Incharges :- Dr. A.V. Daphale, Dr. S. H. Verma, Dr. P.R.Somwanshi, Dr. S. G. Vyas, Dr. S. N. Bhasme, Dr. G. R. Dubey, Dr. A. V. Saboo, Dr. S.N.Agrawal, Dr. V.V.Saoji, Dr. G. R. Mundhada, Dr. N. P. Umale, Dr. R. M. Mulmule, Dr. V. N. Bijwe, Dr. M.W.Barbde, Dr. A. V. Kharia, Dr. G. N. Pundkar, Dr.S. K. Kadu, Dr. A. V. Manekar, Dr. S. K. Tiwari, Dr. R.H.Nistane, Dr. P.S.Junghare, Dr. S. A. Bijwe, Dr. S.A.Karale (Bhuyar), Dr. M.W.Jagtap, NAAC Co-ordinator, HOD, Biochemistry, Pathology, Microbiology, P.S.M., Radio- diagnosis, Anesthesia, Dentistry, I/c Cytology, I/c Histopathology, I/c, Hematology, I/c CBL, I/c CML, I/c MRS, I/c Medical Store, I/c Repair Section, I/c, RHTC, I/c, Resident Hostel & Intern Hostel, Warden, Boys Hostel, Nursing Superintendent, Assistant Hospital Manager, Dr.S.W.Patil, Emergency Medicine Dept.

Following members were absent :-

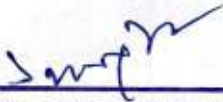
Dr. A. V. Darokar, Dr.R.W.Baitule, Dr. H. S. Saodekar, I/c, CCL, I/c Research Lab, I/c, Blood Bank, I/c UHTC, Warden, Girls Hostel, Warden, Nursing Hostel, Biomedical Engineer, Engineer, Electrician, I/c Water Supply, I/c Central Store, Sanitary Inspector, Technical Expert.

Following points were discussed in the meeting :-

1	At the outset, Chair welcomed all the Members of College Council & Hospital Committee.
2	Minutes of the 'College Council & Hospital Committee' dated 21.12.2022 were confirmed. Action taken on the items was noted.

(Signature)
 Chairperson - Criteria No. V/II
 NAAC Steering Committee
 Dr. P. D. M. M. C. Amravati

3	UG & PG Inspections of National Medical Commission are over and we are awaiting PG inspections for General Medicine and Microbiology Department. Chair directed the concerned Departments to be prepared for the same.
4	Chair reviewed pending case papers issue & directed Medical Superintendent to issue letters to the concerned Staff Members. Metron should have Unit wise information of Pending Case Papers.
5	Chair discussed working of Emergency Medicine Department and directed all Clinical HODs to spare their Residents on rotation basis for Emergency Medicine Department from 1st February, 2023 . Chair directed Dr. S.W.Patil to workout the duty planning of the Residents & inform accordingly to the authority.
6	Chair observed that some Residents are not attending emergency calls & directed the concerned HODs to instruct Residents to attend the calls. If it is repeatedly observed then disciplinary action shall be taken against the concerned.
7	Chair informed that Enquiry was conducted under the Chairmanship of Dr. A.K.Jawarkar, Prof. & HOD, Department of Community Medicine about the incidence of 07 Interns for their misbehavior at Intern Hostel as caused disturbance at 3.00 AM on 24.01.2023. As per the recommendations of the Inquiry Officer it was decided that to impose a fine of Rs. 10,000/- (Ten Thousand) per head and giving them warning notice to avoid such incidents in future. After discussion in the meeting it was also decided that to create a WhatsApp Group of Interns & Residents. Admin should be PG student. After that to circulate this Report on the WhatsApp Group of the Interns and PG students for their information and also inform to their parents accordingly. Chair directed Warden, PG Hostels to suggest names for Assistant Warden.
8	Chair informed that Students Biometric Attendance is mandatory for National Medical Commission as well as Social Welfare Department. Biometric Machines will be fixed in Lecture Halls. It should be mentioned in the new time-table that all lectures will be held in Guyton Hall, Grey Hall, New Lecture Hall-A (above Skill Lab) & New Lecture Hall-B (above OBGY Ward). For practical purpose Biometric Machines will be increased.
9	Topic of the Biometric Attendance's Chair asked all teaching staff that your Biometric Attendance Including Incoming as well as Outgoing is essential . At the time of NMC Inspection main Convenor pointed out that Incoming Attendance is sufficient and Outgoing Attendance is very poor. As per the direction of NMC both Attendance is compulsory.
10	Chair discussed about Angiography & Angioplasty Patients and informed that Cath Lab facility is available and it has almost completed 3 years. We have prepared MOU of Cath lab with Dr. Neeraj Raghani & Dr. N. R.Chandak and they have allotted 2 days on Thursday & Saturday.
11	Chair reviewed working of Ophthal OT & directed HOD to take action about silicon sealing. It is observed that Catract Operations are stopped due to OT problem.
12	CVTS Patients will be handled by Medicine & Surgery Department. Chair directed the concerned that messages will be sent on WhatsApp as well as direct phone calls. System will be developed.
13	Chair informed that Dr. K.A. Bansod, Chairman, NAAC Criteria-I submitted structured feedback on Curriculum from various Stakeholders . Chair read students feedback, Teachers feedback, Employers feedback, Alumni feedback & Professional feedback.
14	We have purchased Proquest Software in Liabrary for Journals & Text books . We have provided Login-Id and students & staff will login directly. For the "UPDATE-DATA BASE" information you should go to Google & update the information.
15	HOD, OBGY pointed out the problems of new ward & requested for one more ward.
16	Unit wise Hospital OPD, IPD & Clinical data was reviewed by Chair and directed the concerned to maintain as per norms.
17	Chair informed that College will submit SSR (NAAC) latest by April 2023 . All criteria Chairpersons should look into the matter & be prepared to complete the standing procedure as well as scan material before next meeting.


 Chairperson - Criteria No. VIII
 NAAC Steering Committee
 Dr. P. D. M. M. C. Amravati

18	<p>Council decided unanimously about Policy Document for Regarding Preventive Immunization of Students, Teachers and Hospital staff.</p> <p>It was resolved that following policy will be adopted regarding preventive immunization of students, teachers and Hospital staff likely to be exposed to communicable diseases during their routine work.</p> <p>Hepatitis- B Vaccination Policy for Student :-</p> <ol style="list-style-type: none"> 1) All student admitted in first year will be recommended for Hepatitis-B Vaccination. 2) Hepatitis- B Vaccine will be offered free of cost to all students. 3) Students eligible for Vaccination will be enrolled in the list & students will inform their parents orally. 4) Required infrastructure will be provided at the point of Vaccination. 5) Students not previously vaccinated will be given three doses at 0,1,6 month schedule. 6) Students who are not previously vaccinated within last 3 years will be given booster dose of Hepatitis- B Vaccine. <p>For Teaching and Non Teaching Staff</p> <ol style="list-style-type: none"> 1) Hepatitis- B Vaccine will be offered free of cost to all Teaching and Non-teaching staff. 2) At the time of requirement of staff will be asked to declare their vaccination status. 3) At the time of recruitment of staff is not vaccinated then he/she will be advised to get vaccinated (Hepatitis- B) at the time of joining the institute. 4) Required infrastructure will be provided at the place of vaccination by the institute. 5) Teachers and Hospital staff who are not vaccinated for Hepatitis- B previously will be given 3 doses at 0 Day, 1 Month, 6 Month schedule. 6) Teachers and Hospital staff who are previously vaccinated within last 3 years will be given booster dose of Hepatitis- B Vaccine.
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Meeting ended with vote of thanks to the Chair.

Dean,

Dr.P.D.M. Medical College,

Amravati

Dr Panjabrao Alias Bhausaheb Deshmukh
Memorial Medical College, Amravati

Copy for information & necessary action to:-

1. Medical Superintendent, Dr.PDH&RC,Amravati.
2. HOD, Dept. of _____ (All Departments)
3. Dy.Medical Superintendent.
4. Administrative Officer
5. Nursing Superintendent
6. I/c Medical Record Section
7. I/c Central Store
8. I/c Repair Section
9. Departments/Sections: - Establishment (T) & (NT) / Students

Chairperson - Criteria No. 11
NAAC Steering Committee
Dr. P. D. M. M. C. Amravati